



## REQUEST FOR EXPRESSION OF INTEREST

### EOI: 09/2019: PROVISION OF PUBLIC PROCUREMENT CONSULTANCY SERVICES TO THE PROCUREMENT POLICY UNIT AT THE MINISTRY OF FINANCE

AfDB Grant No: 5500155009151 | Project ID No: P-NA-KA0-001 | Initial release: 27 September 2019

#### Project Name: Institutional Strengthening for the Public-Private Partnerships (ISPPP)

The Government of Namibia has received funding from the African Development Bank (AfDB) towards the cost of the Institutional Strengthening for a Public-Private Partnerships Project (ISPPP), and intends to apply part of this Grant as payments towards **consultancy services for the Procurement Policy Unit** to improve the public procurement system, regulate the letting and hiring of anything or the acquisition or granting of any right and the disposal of assets.

The Procurement Policy Unit is executing its mandate according to Section 6 & 7 of the Public Procurement Act of 2015 but requires an **INDIVIDUAL CONSULTANT** to support the Procurement Policy Unit over the period of nine (9) months.

The overall objective of the assignment is to:

- align, simplify and update all standard bidding documents of the Public Procurement Act 15 of 2015 and Public Procurement Regulations;
- develop new templates and standard bidding documents where needed;
- develop regulations for the disposal of assets;
- develop regulations regarding letting or hiring of anything;
- develop regulations for the acquisition or granting of rights;
- significant update on the Public Procurement Guidelines;
- training of PPU staff members.
- Additional topics to be advised on during the duration of the consultation are e-procurement and new directives.

The MoF now invites eligible **CONSULTANTS** to indicate their interest in providing these services. The services included under this assignment shall be to work with Procurement Policy Unit and relevant stakeholders to achieve the expected outcomes of this consultancy as outlined in the previous paragraph.

Suitably experienced consultants are invited to indicate their interest and qualification to provide these services. Through their EOI submissions, consultants must provide information substantiating their suitability for this assignment, including a curriculum vitae and description of: similar assignments including developing bidding documents, developing regulations, training, Public Procurement and Public Procurement policy; experience of working in Namibia, Sub-Saharan Africa and similar developing economies.

Individual Consultants interested in responding to this Request for EOI are requested to **obtain a copy of the detailed Terms of Reference (ToR) by contacting the below indicated office / contacts. Detailed TOR can also be downloaded from MoF website or requested.**

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's **"Rules and Procedures for the use of Consultants"** (May 2008, revised July 2012), which is available on the Bank's website at <http://www.afdb.org>.

Expressions of interest must be submitted electronically or delivered to the below addresses by **11 October 2019 at 10:00 hours (Windhoek local time)**. Submissions to be titled: **“Expression of Interest for Provision of public procurement consultancy services to the Procurement Policy Unit at the Ministry of Finance”**.

Interested consultants may obtain further information at the address below.

**Mr Francois Brand**  
**Director – Professionalization & Capacity Building**  
**Procurement Policy Unit**  
**Ministry of Finance**  
**Agrihouse Building, 2<sup>nd</sup> Floor, Corner John Meinert & Robert Mugabe Ave,**  
**Windhoek, Namibia**  
**Telephone: +264 61 209 9404**  
**MoF Website: www. <https://mof.gov.na/procurement-policy-unit>**  
**E-mail: [Francois.Brand@mof.gov.na](mailto:Francois.Brand@mof.gov.na) (copy to: [Phineas.Nsundano@mof.gov.na](mailto:Phineas.Nsundano@mof.gov.na) and [Emilia.Barnabas@mof.gov.na](mailto:Emilia.Barnabas@mof.gov.na))**